**The Portal Magazine of the Arts**

Submission Form

Please attach this form to your submission and turn it in to The Portal basket by Julie Countryman’s desk in the main office, Mr. Pommer in room 108, or your English teacher. Remember you are also able to submit to [theportalchs@gmail.com](mailto:theportalchs@gmail.com), but please include the following information in your submission email.

Genre: Poem  Short Story  Art  Photography  Sheet Music 

Requirements:

-Short stories/non-fiction pieces must be less than 1000 words, double spaced in 12 pt. font.

-If submission is a photograph of an art piece, or a photograph print, it must also be sent to [**theportalchs@gmail.com**](mailto:theportalchs@gmail.com).

-Vulgar or profane language will be dealt with on a case by case basis. The Portal Staff does not support undue censorship, but acknowledges sensitivities. Please submit your piece as you believe to be fit.

-Sheet music should be digitally produced, or finely hand written.

-All work should be **completely original**!

First Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Last Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Grade:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SSID:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title Of Piece:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you give The Portal staff full permission to edit your piece as necessary should it be accepted? Y or N

For more information visit theportalchs.weebly.com